



Office of the Catholic  
Committee on Scouting

## DIOCESE OF ST. PETERSBURG

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**DATE:** July 1, 2006

**TO:** Pastors, Parishes and Schools with Cub Scout Packs, Boy Scout Troops / Venturing Crews

**FROM:** Michael J. Kosiba, Diocesan Chair – Catholic Committee on Scouting

**CC:** Br. Gerald D. Meegan, SDB, Director of Youth Ministry;  
Mr. Andre Glaude, Safe Environment Program Manager

**SUBJECT:** Unit Charters / Re-Chartering Policies and Procedures

The Boy Scouts of America Program Policies states: “Chartered Organizations agree to use the Scouting program in accordance with their own policies as well as those of the BSA.” This information is stated on all applications.

**CUB SCOUTS:** This application has a section titled “Parent Agreement” and “Information for Parents” on the youth application for membership, a parent, or guardian must certify that he or she has read the information sheet. If the parent is registering their son(s) as a “Tiger Cub” then additional procedures applies. They are: 1. If the parent or legal guardian is not serving as the adult partner, the parental signature on the application indicates approval of the adult partner assigned, and a separate adult leader volunteer application is required for the assigned adult partner. 2. If the adult partner is not the parent living at the same address then a separate adult leader volunteer application is required.

**Tiger Cub Adult Partners:** This is a parent or legal guardian residing at the same address of the youth and the adult partner is required to be with the youth at all Tiger Cubs programs and events. He or she is not required to be volunteered screened or attend the diocesan Safe Environment Program. However, if they advance to a leadership position within the pack committee or become a den leader they will be required to meet the diocesan requirements and must submit a BSA Adult Leadership Application for approval.

**BOY SCOUTS:** The youth application has a section entitled “Information for Parents” on the youth application for membership and a parent or guardian must certify that he or she has read the information sheet and update his “Class 1 Personal Health History” annually.

**VENTURER:** This is a coeducational unit for youth and young adults who have completed the eighth grade and are not yet 21 years of age. The chartered organization must provide an adequate and safe meeting place, capable adult leadership, and must adhere to the principles and policies of the BSA. Venturing’s adult volunteers provide the leadership for the crew and many of them are the parents of the Venturers. All leadership must complete all diocesan volunteer screening procedures and training as required.

**NOTE:** a) All leaders in the Cub Scout, Boy Scout or Venturer programs must be 21 years of age or older, except assistant Scoutmasters, assistant den leaders, assistant Cubmasters, and assistant Webelos den leaders, who must be 18 years of age or older. No one may register for more than one position in the same unit, except the chartered organization representative (who can hold one additional position, only as the committee chairman or a committee member). The chartered organization representative is appointed and approved by the pastor. He / she should be a member of the chartering organization.

b) All adult leader applications must have an approved diocesan Level II volunteer screening prior to submitting the BSA Adult Leader Application to the BSA Council. Upon approval based on the results of the diocesan Level II volunteer screening, all scouting volunteer adults are required to attend initial and re-certification diocesan Safe Environment Program training sessions, and a BSA Youth Protection Training seminar.

c) Parent volunteers, approved unit leaders, and committee members who will be driving youth (other than their own child) to programs or events must have an approved diocesan Level II screening.