



PARISH SOCIAL MINISTRY PROGRAM ASSESSMENT

The purpose of this assessment tool is to ascertain the effectiveness of the Parish Social Ministry (PSM) program in the following areas:

- sharing the vision of PSM with parishioners
- meeting the needs of those in need
- educating about and organizing actions for justice

The tool helps identify areas where progress is being made to meet short- and long-term goals, as well as areas that need improvement, expansion or areas to be considered for future development.

Please check ONE box for each assessment category.

S = Strong

NI = Needs improvement

P = Potential for development

NA = Not applicable: does not exist

O = Other; falls outside direction of PSM

U = Unknown

| PSM Vision | S | NI | P | NA | O | U |
|---|----------|-----------|----------|-----------|----------|----------|
| Defined | | | | | | |
| Education of parish on Catholic Social Teaching | | | | | | |
| Integrating PSM into life of parish | | | | | | |
| Engaging parishioners/parish groups in PSM | | | | | | |
| Other (specify) | | | | | | |
| Leadership | S | NI | P | NA | O | U |
| PSM Advisory Board | | | | | | |
| Program goals and objectives | | | | | | |
| Ongoing evaluation of programs, needs, services | | | | | | |
| Coordinator job description | | | | | | |
| Volunteer recruitment | | | | | | |
| Volunteer training | | | | | | |
| Volunteer formation | | | | | | |
| Volunteer supervision | | | | | | |
| Volunteer job descriptions | | | | | | |
| Volunteer empowerment | | | | | | |
| Deanery connections | | | | | | |
| Diocesan connections | | | | | | |
| Catholic Charities connections | | | | | | |
| Interfaith connections | | | | | | |
| Local community connections | | | | | | |
| Other (specify) | | | | | | |
| Physical Space | S | NI | P | NA | O | U |
| Environment | | | | | | |
| Accessibility | | | | | | |
| Hospitality | | | | | | |
| Privacy for clients | | | | | | |
| Safety/Security | | | | | | |
| Other (specify) | | | | | | |
| Financial/Revenue | S | NI | P | NA | O | U |
| Fundraising | | | | | | |
| Grants | | | | | | |
| Donors | | | | | | |
| Thrift Shop | | | | | | |
| Other (specify) | | | | | | |
| | | | | | | |

| Administration | S | NI | P | NA | O | U |
|--|----------|-----------|----------|-----------|----------|----------|
| Program budget | | | | | | |
| Client stats reports | | | | | | |
| Pastor report | | | | | | |
| Client records | | | | | | |
| Other (specify) | | | | | | |
| Marketing of PSM (to parish and community) | S | NI | P | NA | O | U |
| Bulletin | | | | | | |
| Parish website | | | | | | |
| Parish publication | | | | | | |
| Program brochure | | | | | | |
| Community publications | | | | | | |
| Other (specify) | | | | | | |
| Direct Services | S | NI | P | NA | O | U |
| Client intake process | | | | | | |
| Client case management | | | | | | |
| Food pantry | | | | | | |
| Holiday meals | | | | | | |
| Share-a-meal | | | | | | |
| Soup kitchen | | | | | | |
| Furniture | | | | | | |
| Clothing | | | | | | |
| Rx assistance | | | | | | |
| Employment | | | | | | |
| Budget counseling | | | | | | |
| Informal counseling | | | | | | |
| Advocacy with public benefits | | | | | | |
| ESL classes | | | | | | |
| Information and referral | | | | | | |
| Transportation | | | | | | |
| Professional services (eg. legal, dental, health, mental health, etc.) | | | | | | |
| St. Vincent de Paul | | | | | | |
| Other (specify) | | | | | | |
| Support Services | S | NI | P | NA | O | U |
| Caregiver support group | | | | | | |
| Bereavement support group | | | | | | |
| Rainbows for All God's Children | | | | | | |
| Ministry of Consolation | | | | | | |
| Divorced/separated support group | | | | | | |
| Health ministry | | | | | | |
| Telephone reassurance calls to homebound | | | | | | |
| Friendly visitors | | | | | | |
| Senior chore services | | | | | | |
| Twinning (eg. poor parish locally, nationally, internationally) | | | | | | |
| Other (specify) | | | | | | |
| Social Justice | S | NI | P | NA | O | U |
| Public Policy Education Network group | | | | | | |
| Justice & Peace group | | | | | | |
| Community organizing | | | | | | |
| Other (specify) | | | | | | |

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Comments

Concerns

Recommendations

Adapted from the Diocese of Rockville Center