

## Auction Update 10/06/09

The Auction is coming along, but there are still many areas in which we need help. Please see below for ways in which you can assist us in this very important event!

### This week's due dates:

1. **Donor Commitment forms** are due to Stephanie Hawkins or Michelle Brinkmeier this **Thursday, October 8, 2009**. The easiest way to return them is to send them to the office, attention Michelle Brinkmeier, or to return them in your white Auction envelope. *The number of donations are not quite where we had hoped they would be by this time, so if you haven't turned in a form yet, please help by donating an item or service.* Call or email me ([stephhawkins@hotmail.com](mailto:stephhawkins@hotmail.com)) if you'd like a copy of the suggested family donation item form. Thank you so much for your assistance with this very important item!!
2. **Sponsorship Ad forms** are also due this **Thursday, October 8, 2009**. If you have a form that you haven't yet turned in, please return it in your white Auction envelope by Thursday.
3. **Cover art contest deadline** is this **Friday, October 9, 2009**. Please submit your design for our Auction program cover either in your white Auction envelope or to the school office, attention Stephanie Hawkins, by Friday.
4. **Class basket donations** are due within the next week. Please be on the lookout for a letter from your class basket chairperson for more detailed information.

### Other updates this week:

1. Please remember to return your dinner ticket order forms. We'd love to see everyone at the auction this year!
2. Raffle tickets are enclosed in this week's Communicator. As we've done in year's past, we're asking each family to sell or purchase \$30 worth of tickets. Remember, 50 cents of every dollar goes directly to the kids!
3. If you have volunteered to help sell raffle tickets after masses, I will contact you to arrange pick-up and return of the tickets. Thank you!

### A special note for our basket chairpersons:

Please remember to submit your list of basket contents to me by **October 14<sup>th</sup>**. *Note that this is one day earlier than previously communicated.* I apologize for the earlier cut-off, but we have discovered that we need to give the printer extra time for the program this year. The easiest way to get your list to me is to email it to [stephhawkins@hotmail.com](mailto:stephhawkins@hotmail.com). I'll also need copies of all your receipts for items you've purchased for the basket (this is to help us save on taxes after the auction—if we don't get the receipts, we have to pay the taxes twice!). Please call me if you have any questions. Thanks!

Look for more communications and opportunities in next week's envelope. Our auction can't be successful without the help and commitment of *every* school family, so please help where you can.

Thank you so much to everyone for your generosity and assistance!

Stephanie Hawkins

Auction Chair

734-244-1003