

Annunciation Stewardship & Development Commission

<u>Meeting Called by:</u> Charter <u>Date:</u> Thursday, September 18, 2008 <u>Time:</u> 7:00 pm <u>Place:</u> Cultural Center		<u>Presiding Member:</u> Kathy Anez <u>Attending:</u> Linda Amato, Lisa Ashby, Frank Carter, Mark McLaughlin, Nanci O'Reilly, Sr. Mary Schoberg	
<u>AGENDA ITEM</u>	<u>TIME</u>	<u>DISCUSSION NOTES</u>	<u>ACTION ITEM</u>
1. Welcome/Opening Prayer: Kathy Anez <i>Question of the Week:</i> Why do you make the Sign of the Cross?	7:05	Read together the Stewardship prayer written by Tina Stafstrom & Mary Ann Fox; group conversation regarding Question of the Week.	
2. Stewardship Renewal schedule - Fall, 2008	7:15	Feedback on Leadership Retreat is positive; discussed schedule for witness talks; passed around stewardship cards; discussed logistics of 24-hour prayer 11/8-9 and 11/15-16 or adding more adoration days that week. Stewardship Ministry has a key role in the implementation of the renewal.	Mark will follow-up with the commission regarding feasibility of having 24-hour prayer/adoration. Kathy will most likely speak at the 10/18-19 masses to introduce the stewardship renewal, and Frank will plan to speak at the masses for Commitment Weekend.
3. Celebrating Discipleship booth at Fall Festival	7:30	Described purpose and look of the booth; passed around sign-up sheet to work the booth.	Contact other S&D commission & ministry members to help work booth.
4. Communications Ministry	7:45	Frank gave positive feedback on the new parish newsletter and suggested adding "call-out boxes" to future editions as a quick overview for readers; Communications is continuing to work on branding ideas to unify Annunciation departments and communication.	Mark and Frank will review Web site options, possibly bringing in the newsletter "look" to the Web site and steering away from the template format. Communications ministry will consider options for photographing various parish events.
5. Alive In Christ Capital Campaign – Winter/Spring, 2009	8:00	Mark handed out packet for the Capital Campaign and discussed parish use for campaign funds; Fundraising Ministry will have a key role in the Capital Campaign; work continues on improving parish database.	Form a Capital Campaign Task Force to begin work prior to end of 2008. Technology & Data Resource ministry will continue to assess database capabilities and needs.

6. Annunciation Ministry Guidelines	8:15	Distributed & discussed Ministry Leaders Guide.	Utilize this guide when proposing/terminating ministries.
7. Status of Long-Range Plan Actions	8:25	Distributed & discussed Long Range Plan Sequencing of Objectives packet.	Review and update as necessary.
8. Closing Prayer & Adjournment	8:35	Sr. Mary said closing prayer.	Next S&D meeting is November 20.