

## Annunciation Stewardship & Development Commission

<b>Meeting Called by:</b> Charter <b>Date:</b> Thursday, November 20, 2008 <b>Time:</b> 7:00 pm <b>Place:</b> Cultural Center		<b>Presiding Member:</b> Kathy Anez <b>Attending:</b> Jacqueline Tuter, Frank Carter, Andy Gillhouse, Steve Ogier	
<u>AGENDA ITEM</u>	<u>TIME</u>	<u>DISCUSSION NOTES</u>	<u>ACTION ITEM</u>
<b>1. Welcome/Opening Prayer: Kathy Anez</b>  <i>Question of the Week:</i> <b>What can you do today that will redeem this day for all eternity?</b>	<b>7:00</b>		
<b>2. Stewardship Renewal - Reflections &amp; Recommendations</b>	<b>7:20</b>	Commission is pleased with results from Year 1. Over 400 Commitment Cards Returned as of 11/20. This provides a benchmark for future renewals. Most stewardship parishes report that stewardship is a 3 to 4 year conversion process.	Need more info. from CSC about the follow-up phase of renewal. Notes for 2009: Mission presider was on target with the stewardship message; however, Annunciation responds better to more dynamic speakers. Utilize 3 different commitment cards: one for Adults, 1 for Youth and 1 for Children. Begin renewal earlier to allow more time between start date and Commitment Sunday.
<b>3. Stewardship Ministry Update</b>	<b>7:45</b>	Jacqueline introduced ideas for continuing the momentum of the renewal and keeping “stewardship” in our parish vocabulary. Ideas include education, social and service components.	Prepare detailed proposal for January S&D Commission and Pastoral Council Meetings.
<b>4. Communications Ministry Update</b>	<b>8:15</b>	Frank, Jenny & Jill had a great meeting with Mark regarding ideas for the parish Web site.	Continue to work with Mark and Catholic Web to make Web site more interactive. Consider methods to communicate how stewardship is alive and at work in our parish.

<b>5. Technology Data Support Ministry Update</b>	<b>8:20</b>	Database project continues. Working on way to combine PREP and parish data into one database. Considering “fields” and ways to isolate data on individuals in addition to families as a whole.	Target date for completion of database structure and merge process: 6/30/09.
<b>6. Alive In Christ Capital Campaign</b>	<b>8:30</b>	Continuing to evaluate parish capital needs and gain a better understanding of Diocesan needs.	Campaign leadership and significant donors to be identified Winter/Spring, 2009. Rollout to entire parish likely during Fall, 2009.
<b>7. Fundraising Analysis Proposal</b>	<b>8:40</b>	Many parishes have moved to a “grant” based method to support their ministries. This improves parish development. First step is to determine how many ways/times parishioners are being asked to give during the course of one year at Annunciation.	Since Capital Campaign start date is later than originally anticipated, Fundraising Ministry can begin work on Fundraising Analysis. Proposed for 1Q, 2009.
<b>8. Commission Succession Planning</b>	<b>9:00</b>	Commission terms end in June, 2009. Some Commission members will be asked to continue for one more year.	Commission members asked to consider names of people who may be able to serve on Commission in the future.
<b>9. Status of Long-Range Plan Actions</b>	<b>9:20</b>	S&D Commission making great progress with Objectives & Actions. On target with Sequencing of Objectives schedule.	Work with staff liaisons to address recommended Stewardship & Development staff position-1Q, 2009.
<b>10. Closing Prayer &amp; Adjournment</b>	<b>9:30</b>	Kathy closed with a prayer from the <u>Praying the Names of Jesus</u> book.	PC meeting 12/4 @ 7pm; Next S&D Commission meeting 1/22 @ 7pm.