

Bethany Center Volunteers



18150 Bethany Center Drive
Lutz, FL 33558

Phone: 813.960.6300

FAX: 813.960.6303

Website: www.BethanyCenterFL.org

Bethany Center

Welcomes

You!

Bethany Center is the realization of our Bishop's vision for a conference and retreat center to support the work of life-long formation and the mission of various congregations and ministries of the Diocese of St. Petersburg. The Bethany Center completed construction and became fully operational in January 2009. The Center provides meeting spaces, overnight accommodations and outstanding food services with the hospitality of the home of Martha, Mary and Lazarus that welcomed our Lord. As a Retreat and Conference Facility, we welcome other faith traditions as well as non-profit and for profit guests seeking fellowship, renewal and personal growth.

VOLUNTEER SERVICE

As a Bethany Center Volunteer you will not only have the satisfaction of enhancing a ministry of welcome, hospitality and renewal, but also have the opportunity to meet and work with those who minister in our diocese and throughout the Catholic Church. Since January of this year we have welcomed clergy and lay leaders from around the state of Florida and around the nation. Next year we will expand our own horizons as we begin to welcome international leaders of the Catholic Church for conferences and retreats.

As a volunteer at Bethany Center you can support and enhance our ministry and mission by:

Being the welcoming presence of Christ to all who come to the Center and by service in one of the following areas:

- + Reception Desk greeting and responding to those who call or come by the Center***
- + Serving as a host or hostess for retreats and conferences***
- + Assisting with registration***
- + Cart drivers***
- + Helping presenters with A/V equipment and other needs***
- + In the bookstore as a welcoming presence***
- + In Saint James Chapel in our Sacristans Guild or as a musician for worship***
- + Working with our dining room staff as we serve our guests at their tables***
- + Working with our kitchen staff in support of the ministry of the Youth Center***
- + Support of our maintenance staff with the building and grounds***

We also have opportunities for Youth Service Volunteer Hours

Volunteers are needed during the week and on weekends, especially during those times when we have large groups on campus.

~~ VOLUNTEER JOB DESCRIPTIONS ~~

Receptionist – Front desk greeting guest, answering phone, support registration of guest

Host/Hostess – Welcome guests to Bethany Center, registration, tours and guides

Cart Driver – Welcome guests, transport guest to chapel and cottage area during registration and for special events

Program Support – Welcome guests, help presenters with A/V support, copying materials, etc.

Bookstore – Welcome guests, help complete purchase orders, maintain neatness and inventory

St. James' Sacristans Guild – Welcome guests, help maintain the reverence of chapel area, set up for various liturgies, help with clean up after liturgies

St. James' Musicians Guild – Support of worship through leading music and playing for various liturgies

Dining Room – Welcome guests, help with seating, help dining room staff serving and clean up

Youth Center Support – “Have a heart for youth ministry” welcome guests, support food service, youth retreats, A/V support, etc.

Maintenance – Be a welcoming presence on the grounds, help with minor cleaning (chairs, porches, etc., minor handy-person work as appropriate)

Youth in Service Volunteer Hours – Many of our areas of volunteer service are available to our senior high young people for service hours



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John Lipscomb, Executive Director
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www.BethanyCenterFL.org

Reina Aponte, Administrative Assistant
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BETHANY CENTER VOLUNTEER APPLICATION

Today's Date: _____

Name _____

Address: _____

City _____ Zip _____

Phone: Home _____

Work _____ Cell _____

Area for which I would like to volunteer:

Receptionist Host/Hostess Cart Driver

Bookstore Dining Room

St. James Chapel: Sacristans Guild

St. James Chapel: Musicians Guild

Youth Center Support Maintenance

Youth in Service Volunteer Hours

Skills that I could offer
