

Roman Catholic Diocese of Lexington

PRINCIPAL APPLICATION

Mail to:
Risk Management, Catholic Center
1310 West Main St.
Lexington, KY 40508

DATE _____

Preference: Elementary _____ Secondary _____

Geographic Preference (Circle Preference):

Eastern Kentucky	Southern Kentucky	Lexington Area
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I. General Information

Name _____ Social Security Number _____
Last First Middle

Present Address _____ Telephone _____

City _____ State _____ Zip Code _____

Home Address (if different from above) _____ Telephone _____

City _____ State _____ Zip Code _____

II. Personal Information

Religion _____

Parish/Church _____ Pastor/Minister _____

III. Educational Preparation (As a student)

Elementary School	High School
School _____	School _____

City _____ State _____	City _____ State _____
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College/University

Name and Location	Major Subject	Minor Subject	Degree
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Roman Catholic Diocese of Lexington

IV. Certification

State	Type	Validity Period
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V. Experience

Name and Location	Position	Dates
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VI. Non-Teaching Work Experience (Business, Trade, or Industrial Employment)

Employer	Address	Type of Work	Dates	Salaried Position
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Yes/No

Yes/No

VI. Other Activities (Experience in working with young people such as clubs, extra curricular activities, etc.)

VIII. References (Give name and address of persons who have knowledge of your work as a teacher or administrator. Do not use names of friends and relatives.)

Name	Address	Phone	Official Position
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IX. Availability Date (Give the date you will be available to take a new position.)

Roman Catholic Diocese of Lexington

X. Please write a brief paragraph explaining why you are applying for a principalship position in a Catholic School.

Roman Catholic Diocese of Lexington

The Employee Handbook can be found on the diocesan website, www.cdlex.org, located in a box titled

Employee Handbook and Code of Conduct.

Read this document, then SIGN and DATE the acknowledgement below.

Code of Conduct Acknowledgement

I understand that it is my responsibility to read the Code of Conduct and understand its contents. I understand that, upon request, I may meet with my Parish, School or Diocesan leadership to review the Code.

CERTIFICATION

I hereby attest and certify that I have never been accused of, convicted of, or pled guilty to: sexual abuse, gross sexual imposition, voyeurism, public indecency, or any existing or former offense of any municipal corporation, this state or any other state of the United States that is substantially equivalent to any of the above offenses. (If you have been accused of, convicted of, or pled guilty to any of the above offenses and wish to explain the circumstances thereof, please do so on a separate sheet.) I further certify that I have never been discharged from employment or a volunteer position because of any activity covered by the foregoing statutes.

I hereby authorize any present or former employer, person, firm, corporation, physician, or government agency to answer all questions and to release or provide any information within their knowledge or records dealing with the above-named areas of conduct, and I agree to hold any and all of them harmless and free of any liability for releasing any information that is within their knowledge and records. I further authorize the Roman Catholic Diocese of Lexington to conduct a check of my police criminal records in accordance with KRS 156.483, KRS 17.160, and KRS 17.165 at state and federal levels.

I hereby attest and certify that the above information provided by me is true and correct to the best of my knowledge. I understand that misrepresentations or omissions may disqualify my application or result in my immediate dismissal if I am already employed.

Signature and Date

Parish, School or Diocesan Office

Print Name

Witness