



### **President Position Announcement**

The Board of Directors of Xavier University Preparatory School (XUP) seeks a qualified candidate to serve as the President of the School. XUP is a Catholic college preparatory school in New Orleans, open to female students in 7<sup>th</sup> thru 12<sup>th</sup> grades.

#### *Essential Qualifications:*

- Demonstrate ability to embody and promote the Catholic identity of the school
- Demonstrate a collaborative leadership style
- Hold a master's or higher degree in a relevant discipline
- Have at least five years experience in organizational/educational administration
- Have successful experience in fund-raising and development activities
- Demonstrate strong communication skills
- Demonstrate financial acumen
- Must be a practicing Catholic

#### *Application Process:*

Review of applications begins on **February 15, 2011 and continues until the position is filled.** Qualified candidates may apply by submitting a letter of interest, a resume, salary requirements and the names of three persons who can provide references (not to be contacted without notifying the candidate) to:

Eleanora Bazile  
Chair of the Search Committee  
[eleanora@bellsouth.net](mailto:eleanora@bellsouth.net)

For a complete job description, please go to [www.xavierprep.com](http://www.xavierprep.com)