

**Mary Queen of the Holy Rosary
Parish Pastoral Council (PPC)
Proposed Meeting Minutes – April 25, 2006**

The meeting started at 7:00pm with a prayer “Help Our Unbelief” prepared by the Spiritual Formation team. In attendance were George Blandford, Bill Greenwell, Laura Kaczmarek, Paula Voborsky, Susan Yackzan, Barb Ulaszek, Lisa Powers, Walter Leachman, Karen Snider, John Mitchell, Jenna Canning, Mona Brown, Jennifer Graehler, Cindy Hellinger, Al Arbogast, Ann Corley, Peggy Gabriel and Jason Ivy.

Others in attendance were: Dan Bork, Scott Vogt, Ben Edelen, Dan Burch, Ryan VanDaniker, Ron Wedding, Leo Brown, Linda Keller and Fr. Jacob.

Thank you Mona Brown for bringing the refreshments!

Members of the Finance Council were present. Jason Ivy and Dan Bork presented the following presentation:

Mary Queen of the Holy Rosary
2006-2007 Budget

	<u>Income</u>	<u>Expenses</u>	<u>Net</u>
School (1st blush)	\$2,577,602	\$2,963,748	(\$386,146)
Parish 1st Blush	<u>\$1,510,843</u>	<u>\$1,399,849</u>	<u>\$110,994</u>
Overall Parish	\$4,088,445	\$4,363,597	(\$275,152)
First Adjustments			<u>(\$90,000)</u>
First Net			(\$185,152)
<u>Expense Comments:</u>			
1. Parish Dept challenges			<u>(\$50,600)</u>
Second Net			(\$134,552)
2. Note: Assessment increases	Current budget short		\$17,972
	Growth in Assess		\$102,631
	Yr to Yr Budget change		\$120,603
3. Expense to Capital Adjustments			
4. Dept Cash Balances			
<u>Revenue Comments:</u>			
1. Offertory Increases	Built in Budget	5.00%	
	\$12,500 for each percent change		
	\$20,000	1.62%	<u>\$20,000</u>
	Overall Offertory:	6.62%	
2. Avg. Tuition change approx 7% (current school budget)			
Proposed impacts to current school budget..			
Tuition Comments: Pay a portion of school generated assessments			\$30,000
Gross requirement			(\$84,552)
net adj for assessment (# / 1.102)			(\$93,176)
3. Education Campaign - pulpit talks	\$12,500	6.40%	\$80,000
4. Non-Givers Campaign	\$12,500	1.05%	\$13,176

Mary Queen Parish Financials			
	<u>Rev</u>	<u>Outlook YE 6/06</u> <u>Exp</u>	<u>Net</u>
Administration/Business	\$ 2,175.00	\$ 292,640.00	(\$ 290,465.00)
Formation/Education	\$ 37,380.25	\$ 158,529.84	(\$ 121,149.59)
Liturgical Ministry	\$ 3,899.00	\$ 129,831.30	(\$ 125,932.30)
Outreach	\$ 18,026.00	\$ 19,566.00	(\$ 1,540.00)
Stewardship	\$ 1,253,008.00	\$ 12,863.00	\$ 1,240,145.00
Parish Life	\$ 12,066.10	\$ 25,997.05	(\$ 13,930.95)
General	\$ 69,122.67	\$ 363,603.00	(\$ 294,480.33)
Plant	\$ 0.00	\$ 90,071.00	(\$ 90,071.00)
Priest's House	\$ 2,400.00	\$ 18,915.00	(\$ 16,515.00)
Subtotal	\$ 1,398,077.02	\$ 1,112,016.19	\$ 286,060.83
School	\$ 2,321,482.00	\$ 2,640,983.00	(\$ 319,501.00)
Grand Total	\$ 3,719,559.02	\$ 3,752,999.19	(\$ 33,440.17)

Mary Queen Parish Financials			
	<u>Rev</u>	<u>Budget YE 6/07</u> <u>Exp</u>	<u>Net</u>
Administration/Business	\$ 16,500.00	\$ 298,601.23	(\$ 282,101.23)
Formation/Education	\$ 66,230.00	\$ 198,387.77	(\$ 132,157.77)
Liturgical Ministry	\$ 5,590.00	\$ 111,493.37	(\$ 105,903.37)
Outreach	\$ 18,000.00	\$ 22,000.00	(\$ 4,000.00)
Stewardship	\$ 1,335,658.27	\$ 15,100.00	\$ 1,320,558.27
Parish Life	\$ 12,434.00	\$ 25,122.55	(\$ 12,688.55)
General	\$ 87,631.00	\$ 477,093.00	(\$ 389,462.00)
Plant	\$ 0.00	\$ 103,093.00	(\$ 103,093.00)
Priest's House	\$ 4,800.00	\$ 24,358.00	(\$ 19,558.00)
Subtotal	\$ 1,546,843.27	\$ 1,275,248.92	\$ 271,594.35
School	\$ 2,607,602.00	\$ 2,963,748.00	(\$ 356,146.00)
Grand Total	\$ 4,154,445.27	\$ 4,238,996.92	(\$ 84,551.65)

M Q H R					
Enrollment for 2006/2007					
As of April 25, 2006					
	# of				Remaining
	Classes	Grade	Capacity	Enrolled	Capacity
	3	K	75	66	9
	3	1	75	68	7
	2	2	52	52	0
	3	3	75	73	2
	3	4	75	63	12
	3	5	75	62	13
	3	6	75	73	2
	3	7	75	69	6
	3	8	75	71	4
Totals			652	597	55
Pre-K	1	Pre-K	36	17	19
Total enrollment			688	614	74

M Q H R

Budget draft
2006/2007

School Tuition	
Parishioners	New rate
1 child families	3,432
2 children families	6,096
3 children families	8,400
4 children families	10,008
Non-parishioners	
1 child families	4,108
2 children families	7,424
3 children families	10,388
4 children families	12,664
Non-Catholics	
1 child families	5,136
2 children families	10,272
3 children families	15,408
4 children families	20,544
Pre-school Per / Child	
	2,195

Our major competition is Rosa Parks, Stonewall and Clays Mill elementary. If Mary Queen changes too much, children will be pushed out into the public schools system. A motion was made to for the PPC to approve the tuition for the 2006/2007 year. Motion approved with no abstentions.

Mary Queen of the Holy Rosary

Dan Bork
Capital Campaign/ELC status

(BOF – Building Our Future Campaign and BOTM – Building On These Mysteries Campaign)

BOF and BOTM Status

- 804 Families pledged \$1,859,000 to BOF.
- Pledges of \$10,000 or more from 22 families=\$465,000 or 25%.
- 611 Families pledged \$1,739,000 to BOTM.
- Pledges of \$10,000 or more from 30 Families=\$689,000 or 40%

BOF and BOTM Status

	Both	One or both	BOF	BOTM	Difference
Pledged < to BOTM	151	557	\$1,249,759	\$275,313	-\$974,446
Pledged same to each	90	90	\$214,980	\$214,980	0
Pledged > to BOTM	161	347	\$395,060	\$1,184,474	\$789,414
Totals	402	994	\$1,859,799	\$1,674,767	-\$185,032



BOF/BOTM Comparison

- BOF average pledge = \$2,298
 - 809 families pledged
- BOTM average pledge = \$2,846
 - 611 families pledged
 - Increase of \$548 or 23.8%



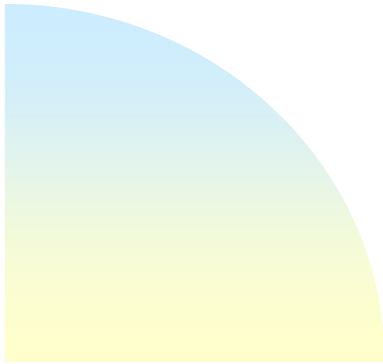
BOF/BOTM collections

- BOF Collections to date.
 - \$1,456,000 collected vs \$1,859,000 pledged
 - 78.3%
- BOTM Collections to date
 - \$534,500 collected vs \$1,739,000 pledged
 - 30.7%



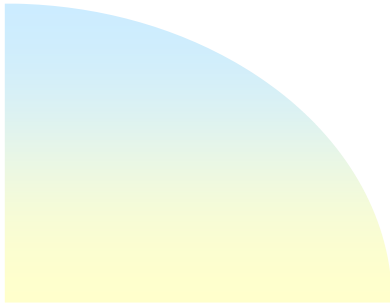
Capital Requirements

- \$400,000 annual mortgage payments on \$6.3M bond issue.
- Phase II Capital
 - expand cafeteria/kitchen
 - new gym/auditorium
 - expand chapel/worship space
 - other



How to raise capital?

- 3 year capital campaigns- historically this is what we used.
- ELC fee-proposed but not used to date.
- Ongoing capital raising-supported by a development director.



ELC Fee issues

- Full burden on school families.
- Not Tax Deductible.
- Need to provide financial assistance-about 8.5% of families apply for tuition assistance.
- 66% of current school families have pledged or have given to capital campaign

Motion was made to approve the debt service and capital maintenance fund. Motion was approved with no abstentions. A big thank you to Walter who worked on the budget since December and on all the committees. Most everyone were volunteers. The process was very painful. The Finance Committee was dismissed.

The March 2006 meeting minutes were amended and approved with three corrections and misspelling of a few names

Liturgy – Jenna Canning

First Communion will take place on Saturday, May 13 at 10:00 am and 1:00 pm. The 8th grade Graduation Family Mass will be held on Saturday, May 21st at 5:00 pm with graduation at 6:00 pm.

Stewardship – George Blandford

We met on Confirmation Wednesday. We received positive comments from the Time and Talent signups but if you hear of any negative comments, please let us know.

Music – Karen Snider

We survived Easter and Confirmation. Good Friday services and holy week were a big success.

School Board – Susan Yackzan

There was significant amount of discussion at the April meeting regarding tuition. Further discussion will follow at the PPC/Finance Committee meeting. A parishioner has volunteered to lead the Strategic Planning process. The Board is hopeful for an 18-month timeline for completing the planning process. Election for new parent representative is in the process and will be completed May 4th. Standardized test scores and Lexington Catholic placement test scores were reviewed. The Board recommended use of this information as benchmarking data and as information to provide to parents and those interested in attending Mary Queen School. Marty Brown will lead efforts to encourage carpooling. The Marketing Committee put together an ad which has been shown on WLEX during April. Curriculum information meeting was held for parents at the end of March. Approximately 50 parents attended the meeting and information is posted on the website. The current enrollment is 620.

PK – 21	2 nd – 52	5 th – 62	8 th - 71
K – 67	3 rd – 73	6 th – 73	Budget is based on PK 36
1 st – 68	4 th – 63	7 th – 70	K-8 – 625 totaling 661

PAC – Peggy Gabriel

We had a good turn-out for our “toiletries sorting” at the Center for Women, Families and Children on April 1. We had very generous parish support, and the kids learned about the work of the center from Eileen O’Malley. At our PAC meeting on Sunday, we discussed the teaching/learning style of middle school students, and the fact that young people that age often don’t see the connection between their lives and their religious studies. She thinks that the middle school CCD program, The Edge, is more effective than the classroom program. After talking with Joan Rood, Diocesan Youth Ministry Office, Paula is looking into middle school programs in other areas that utilize a different model. Several PAC members are serving on a committee that will work on the development of a religious education handbook for parents. The book will delineate parish policies concerning religious education attendance and requirements for sacramental preparation. We hope to have an initial draft to share with Father Joe Meunch when he begins in July.

Education/Formation – Paula Voborsky

We survived Confirmation!

Parish Life –

There was no report.

Finance Council – Ben Edelen

Dreamstakes made a \$32K profit, selling 14 less tickets than last year. We’ve learned a bunch and had fun. Sold 105 tickets night of the event with a total of 498 total tickets sold. Next year, we’re looking at Saturday before the Derby.

Social Action –

There was no report.

Youth Leadership – Jennifer Graehler

Our fundraising during Lent was a great success; over \$1,000. About 20 of our high school youth group members participated in our awesome 24-hour food Fast. We slept over in the ELC, attended stations, had a midnight Holy Hour on the chapel, and worked all morning at the Catholic Action Center. We are planning a big “Cinco de Mayo” party on May 3.

At-Large

Otto Piechowski is having a procedure conducted on his heart next week, please keep him in your prayers.

Business Manager’s Report – Walter Leachman

The 2006-2007 parish and school budgets (combined Finance and PPC). The total operating parish financials – outlook is a \$33K loss. The offertory is up about 5.0% over last year. Year to date we are matching the budget. The overall budget increase was set at 6.22%. We need a strong final quarter of the fiscal year. The Diocesan Annual Appeal shortfall of \$34K for the 2005 was closed via the trailer donated to Eastern, Kentucky. The DAA weekend is set for April 29-30. Dreamstakes was successful with 498 raffle tickets and a sellout event. We hope to net about \$32K which is about the same as last year. The Finance Council – month end Financials, Internal Controls Committee, School Finance update, Dreamstakes, Minutes are posted on the web for the Finance Council and School Finance Committees. The ELC four classroom addition is well under way. The estimated completion date is mid August.

Pastoral Director’s Report – Bill Greenwell

Thank you to all who contributed to the Tridium. It was a big success. The Diocesan Annual Appeal shifted to each parish promoting their own appeal. I thought it would be good for our parishioners to put a face on who benefits from the appeal. A friend of mine, Deacon Bill Grimes, will be preaching at all masses this weekend regarding appeal. Fr. Danny will be going to St. Andrews in Harrodsburg. Memorial Day weekend will be his last weekend. We’ve added four rooms to the ELC. The construction process is going on and you wouldn’t even know it. They started on time, cutting off the court yard. May is a busy month with First Communion and Nick Pagano’s first Mass. Leadership retreat dates have not been set at this time. We’ll hold off until Fr. Joe comes. Delay until after July 1.

Old Business

Election Transition Team

The PPC election of the At-Large Candidate photos, bios and discernment questions have been posted on a board outside the church library/parlor since the weekend of April 8th and 9th. The board will remain up until the election occurs May 20th and 21st. Absentee ballots will be made available at the church office from May 1st through May 12th. Remember that the final discernment meeting will be held Sunday, May 7th in the church library between 9:45 am to 10:45 am. One candidate will not be available that day.

Communications Ad-Hoc Committee

Francis Reckelhoff constructed the podium for the Comment Box placed in the Gathering Area. Lisa met with the statistician to compose the parish survey which will be distributed soon. Members are asked to review the survey and email George if the survey is adequate. It will be placed in the pew for review at a later date. The company that prints our bulletins will be asked to assist. The survey will be placed on the website in printout form. It will be advertised the weekend prior so parishioners can anticipate completing it. Deadline to reply to George with suggestions is this Friday.

New Business

A big thank you goes out to Ann Corley, Lisa Powers and Otto Piechowski for serving as At-Large members, to Jennifer Graehler, Youth, and to Susan Yackzan who is leaving the School Board.

We will not have a meeting May 23rd; our next meeting will be in July. Motion made to approve budget as submitted by finance council, Motion passed with no abstentions.

The date of the next meeting is Tuesday, July 25, 2006 at 7:00 PM in the RCIA meeting room.

Meeting adjourned at 9:37 PM.

Respectively submitted,

Cindy Hellinger, Recorder
George Blandford, Editor