

## MQHR Parish Pastoral Council Minutes 11/25/2008

The meeting was called to order at 7:03pm by the chairman, Leo Brown.

PPC members in attendance were: Fr. Joe, Bill Drane, Ron Wedding, Steve McCauley, Walter Leachman, Fr. Noel, Cora Mudd, Mike Hogge, Jeff Schriefer, Dan Burch, Leo Brown, David Lawson, Conor McCarthy, John Mitchell and Kevin Lamping.

John Mitchell led the opening prayer with a gospel reflection.

The minutes from the September 23<sup>rd</sup> PPC meeting were read. The minutes were approved as read.

The Chair reviewed the responsibilities of each PPC member according to the PPC By-Laws.

**Evangelization Committee:** no report given.

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**Worship Committee:** report given by John Mitchell, written copy attached.

### **MQHR Worship Committee Meeting Summary**

**November 22, 2008**

1. There were no changes to the review of the prior meeting's minutes.
2. Action items from committee members
  - a. **EMHC** (Extraordinary Ministers of Holy Communion): new schedule?
    - i. For Christmas, the captains will recruit their own to serve at the various Masses.
    - ii. 4pm & 6pm Christmas Eve- may want an additional EMHC to distribute Communion in the foyer.
    - iii. Bill said the new schedule is working well for his particular team. John reported that at the previous week's 8:15 am Sunday Mass, a chalice was left on the altar. Bernie says she often has to grab other EMHCs not on her team when she does not have a sufficient number.
    - iv. Fr. Joe reminded everyone that it's the captain's job to remind the team members to come. He said the captains could consider removing a chalice if there are not sufficient team members. The team members who are missing would have a concrete reminder that their presence is missed.

- v. Commissioning of EMHCs should happen on the 3<sup>rd</sup> Sunday of Advent.

**b. Hospitality**

- i. Involving youth more.
- ii. Fr. Joe reported that the Spanish Mass has greeters & ushers.
- iii. Sue distributed liturgical ministry signups in a spreadsheet. She wants to eventually have sign ups on the bulletin board currently occupied by youth ministry. Suzy said there is no need for Children's liturgy to appear on the schedule.

**c. Lectors**

- i. Kristy & Mark are in the process of scheduling December and January. Fr. Joe requested two lectors at each Christmas Mass, if possible.
- ii. Kristy hopes to hold another lector training in January.

**d. Altar Servers:**

- i. Fr. Joe wants 5 servers at each Christmas Mass. There may be one Mass without incense, but the rest should have them.
- ii. May want to get adult servers for 8:00am Christmas Day Mass, as the early time could be a problem for getting children to come and serve.
- iii. 12 new servers. Efforts with the 3<sup>rd</sup> and 4<sup>th</sup> graders have been successful for school Masses. Fr. Joe is not opposed to letting the well-trained young servers to help at the Christmas Mass.

**Religious Formation:** report given by Bill Drane.

**Youth Report:** report given by David Lawson.

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**Stewardship and Development Committee:** report given by Kevin Lamping, written copy attached.

## STEWARDSHIP and DEVELOPMENT COMMITTEE REPORT 11-25-08

- To date, we have held two pastor socials. These are held every other Thursdays immediately following the 6:15pm Mass.
- We have assigned head of our subcommittees
- We are working on improving the parishioner's education on Total Stewardship.

- By December 15<sup>th</sup>, a 2<sup>nd</sup> qtr mailing detailing current level of Stewardship will be sent out.
- Development Director will be critical to this committee's success.
- New pledge/recommitment of a current pledge has been sent out to parishioners. This has been presented to the parish for budgeting issues (based on a calendar year instead of fiscal year).
- Last Sunday, we had a 'testimonial' given by Bill Richer (co-chair of committee). It was well received. Another testimonial will be given this weekend at all masses.
- Check out the website for a video titled 'Walk the Talk'.
- We continue to reach out for new members.

Next meeting is December 3, 2008 at 7pm.

Respectfully submitted,

Kevin Lamping

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**Social Justice:** no report given.

**Community Life:** report given by Cora Mudd, written copy attached.

**Communication committee:** report given by Ron Wedding, written copy attached.

**School Board Committee:** report given by Conor McCarthy, written copy attached.

**Finance Council:** report given by Steve McCauley. The priests should be able to move into the new rectory in December. The fall festival netted about \$73,000.

**Business Manager's report:** report given by Walter Leachman, written copy attached.

**Old Business:** The parish policy for background checks was clarified by Fr. Joe. Any person who is required to be Virtus trained is required to have a background check. The background check is part of the Virtus program.

**New Business:** The PPC discussed several topics:

1. The parish is hiring a Development Director to focus on raising the money necessary to pay on the debt of the parish and promote the Total Stewardship model.
2. The parish is working on offering a tuition break to parish staff and school employees who have children in the school.
3. The parish does not have a definite monthly cost for the new rectory, because the total cost is not finalized. Estimated cost is about \$2,000 per month.

**Pastor's report:** report was given by Fr. Joe. The Christmas Mass schedule has been published. Kellie Pedroche has been hired as the new Parish Administrative Secretary, replacing Shaela Hadley. Laura Hack has been hired as a part time DRE/F.

There is no PPC meeting in December; the next PPC meeting is January 27<sup>th</sup>, 2009.

The closing prayer was led by Fr. Joe, and the meeting adjourned at 9:03pm.

Respectfully submitted,

Mike Hogge