

MQHR Parish Pastoral Council Minutes 9/22/2009

The meeting was called to order at 7:01pm by the chair, Mike Hogge

PPC members in attendance were: Fr. Bob, Bill Drane, John Mitchell, Cora Mudd, Jeff Schriefer, Jeanne Suchanek, Julia Denny, John Saindon, David Lawson, Chelsea Allen, Ron Wedding, Kevin Lamping, Walter Leachman, Dan Yeager and Mike Hogge.

Meeting was opened with a prayer led by John Mitchell.

The minutes from the August 25th PPC meeting were read and approved as read.

Evangelization Committee: no report given.

Worship Committee: report given by John Mitchell, written copy attached.

Religious Formation: report given by Bill Drane, written copy attached.

Youth Report: report given by Chelsea Allen.

Stewardship and Development Committee: report given by Kevin Lamping.

Social Justice: no report given.

Community Life: report given by Cora Mudd, written copy attached.

Communication committee: report given by Ron Wedding, written copy attached.

School Board Committee: report given by Dan Yeager, written copy attached.

Finance Council: no report given.

Business Manager's report: report given by Walter Leachman, written copy attached.

Old Business: None

New Business: Robert Hinkle has resigned from the Parish Council. The council nominated Ginger Fraser to replace Robert Hinkle. Fr. Bob will ask Mrs. Fraser if she would serve on the Parish Council. Connie Kotzbauer has resigned as coordinator of the Social Justice Committee. Mike Hogge will contact the Social Justice Ministry teams and have them nominate a member to be the new coordinator for Social Justice.

Pastor's report: report was given by Fr. Bob. Next year will mark the 50th anniversary of MQHR parish. Fr. Bob wants to create an ad hoc committee made up of members from each parish committee to plan events and celebrations.

The next PPC meeting is October 27, 2009 at 7:00pm.

The closing prayer was led by Fr. Bob, and the meeting adjourned at 8:30pm.

Respectfully submitted,

Mike Hogge

Mary Queen of the Holy Rosary
Worship Committee Meeting 9/08/09

1. Open with Prayer by Volunteer
2. Attendance:
 - a. 7:00pm. Dcn. Bill Rood, Fr. Bob Neiberding, Bernie Fritz, Beth O'Donnell, Jeanne Singh, Sue Knies, Karen Snider, Fr. Nick Pagano, Cara Johnson, Karen Rood, Kristy Tucker, Joe Stephenson, Anne Peck, John Mitchell.
3. Approval of August Minutes
 - a. Fr. Nick wants to clarify: he thinks the church should purchase a pyx for the EMHCs. Each minister would have his/her own numbered pyx as long as he/she participates in the ministry. The pyx would be returned to the church once the ministries leave.
 - b. Joe- Altar Servers must be in fifth grade or higher.
4. Old business
 - a. Upcoming retreat & training for liturgical ministers by Bill Rood
 - i. Begins with Mass @ 8:15am. Followed by coffee/doughnuts and talks. Breakout sessions. The UK vs. UL game is at noon, so we need to be done by 11:30.
 - b. Communion for the sick and homebound by Sue Knies
 - i. Fr. Nick: invite people to call the parish office if they want Communion. Presbyteral council will make a decision on how to streamline the process.
5. New business
 - a. Liturgy of the Hours recommendation by Fr. Nick
 - i. Fr. Nick has had parishioners ask about the Liturgy of the hours; some were confused on how to do it. He proposes that we hold the Liturgy of the hours at 8pm & 6pm prior to the weekday Masses. He has special bookmarks that aid in learning the Liturgy of the Hours.
 - b. All Saints & All Souls, and Advent
 - i. A subcommittee will be formed to discuss Advent themes. It was suggested to also have the same committee for Lent & Easter. Fr. Nick will chair this subcommittee.
 - ii. All Souls Day: Jane Tucker invites the families of the deceased to attend the Mass. Beth O'Donnell and the Bereavement Committee will bring suggestions for All Souls Day at the next Worship Committee meeting.
6. Lectors' report by Kristy Tucker

- a. Asked to order Lector Workbooks for next year. Will order through Karen Rood's office to get a 40% discount.
7. Altar Servers' report by Joe Stephenson
 - a. Training 12 MQHR students tomorrow.
8. Children's Liturgy report by Suzy Wells (include school Masses)
9. Extraordinary Ministers of Holy Communion report by Bill Rood
 - a. Proposes to terminate Team C and move the EMHCs to Team B. Most captains have to search for EMHCs in the gathering area when they don't have enough ministers for Mass.
10. Hospitality Ministry report by Sue Knies
 - a. Second collection announcement at the end of the petitions is working well; the ushers appreciate it.
11. Music Ministry report by Karen Rood & Karen Snider
 - a. The new misalettes have been ordered.
 - b. The musicians requested that the priests utilize the bell to signal the beginning of Mass. Fr. Bob agreed that all 3 priests will ring the bell immediately before the time for the announcement of the Gathering Song.
12. Art & Environment Ministry report by Ann Peck & Lisa Ivy
 - a. Looking into 3 purple banners, 1 rose colored
 - b. Need a timeframe for Christmas decorating.
 - c. She has received many questions about wedding flowers. Jane Tucker has the church's written policy on file in the office.
13. Devotions' Committee report by Jeanne Singh
 - a. Jeanne will send a note to Jane Tucker to insert a bulletin announcement asking for adorers.
 - b. Jeanne asked about the colored printer for printing the Litanies. The office printer is currently broken. She will ask Jane about the parish sending the job to a printing company.
14. Sacramental Formation/RCIA
 - a. 3 catechumens only speak Spanish.
 - b. Bernie Fritz's group will be the musicians for Nov. 21st (Confirmation). If the Mass is bilingual, the Hispanic choir will be invited to sing as well.
15. Hispanic Liturgy report by Fr. Eulices Godinez
 - a. Fr. Bob will ask if Fr. Eulices wants to discuss anything with the Worship Committee next month.
16. Comments by Fr. Bob, Administrator
 - a. Fr. Bob has an administration building named after him at Lexington Catholic H.S. Yea, Fr. Bob! ☺

17. Report time meeting closed. Next meeting will be October 13, 2009.
 - a. Meeting ended at 8:35pm.
 - b. Kristy will not be there. Bernie Fritz will take notes.

Ministries Update September 2009

RCIA and Sacramental Formation Cara Johnson

RCIA –

- RCIA for Children – 32 children enrolled. 10 are UNBAPTIZED. 22 may receive Full Initiation on Saturday December 12, 2009.
- There will be 17 Baptisms at the Easter Vigil April 3, 2010
- Anything involving the Catechumens/elect must be bi-lingual.

Important Dates:

- Feb. 17, 2010 – Ash Wednesday
- Feb. 21, 2010 – 11:00am Mass “Rite of Sending” at Mary Queen AND 4:00pm “Rite of Election” with the Bishop at the Cathedral of Christ the King.
- March 7, 2010 – 8:15am Mass - First Scrutiny
- March 10, 2010 – 6:15pm Mass – Presentation of the Creed
- March 14, 2010 – 8:15am Mass - Second Scrutiny
- March 21, 2010 – 8:15am Mass - Third Scrutiny
- March 24, 2010 – 6:15pm Mass – Presentation of the Lord’s Prayer
- Thursday April 1 – 6:15pm Bi-lingual Mass – Washing of the Feet
- Friday April 2 – 6:15pm Bi-lingual Mass – Veneration of the Cross
- Saturday April 3 – 8:15am Bi-lingual Mass and Preparation Rites. Rehearsal for the sponsors and servers at 11:00am.
- Easter Vigil – Time to be determined (8pm-ish)
- Sunday May 23 – Pentecost. We ask some of the Catechumens to give a 2-minute witness at Mass describing their experience with the Sacraments. This is a powerful testimony to the grace of God and salvation through the sacraments for the entire parish.

Confirmation –Nov. 21 at the 4pm Mass. 137 registered. Fr. Bob is talking with Bishop Gainer about a second date – Nov. 24 at 7pm. This would be for the 65 children from Spanish-speaking families and done in Spanish. First class starts Sept. 27.

First Reconciliation – Service for parents Feb. 13, 2010 1:30pm, Service for children Feb. 20, 2010 1:30pm

First Communion – Family will choose their date of either – May 1, 2010 4pm Mass or May 8, 2010 4pm Mass.

Devotions Jeanne Singh

Highlights/Upcoming Plans:

- Family Holy Hour (Mary Graehler)
 - Fr. Nick Pagano and the Serra Club will lead/host the Family Holy Hour this month on September 15. The Holy Hour will be dedicated to increasing vocations in our parish and our diocese. Fr. Nick will give a reflection on Venerable Solanus Casey
- Sacred Heart Prayer Group (Karen Estes)

- No new updates
- Eucharistic Adoration (Laura Hack)
 - Exposition and Adoration is preparing the sign-up sheet for the 40 hours
 - We've had several commitments change for Thursdays' Adoration and need additional commitments. I am trying to follow through on Stewardship interest.
- Marian Devotions (Lu Mattone)
 - Litany of the Blessed Virgin Mary being prayed before all weekend Masses for September
- Prayer Network (Jane Leake)
 - No new updates

Art & Environment
Lisa Ivy & Anne Peck

I've begun sewing the seating banners. I'm also working on a curtain to cover the offering baskets, etc. near the font. I know we have a white celebration coming up. Anne and I may need to make a new Ambo (podium) decoration.

Hospitality
Sue Knies

Hospitality Report:

- Continue T&T follow-ups (Greeters & Ushers)
- Mass Counts begin this weekend (Ushers)
- Prep for 19-Sep event

Other

- Met with Fr. Nick re: EM to Homebound

Altar Servers
Joe Stephenson

Have training sessions scheduled for September; 9,16, and 23.

Children's Liturgy
Suzy Wells

Children's Liturgy has seen an increase in attendance since school started, but has nothing else new to report at this time.

Lectors
Mark and Kristy Tucker

Nothing new to report.

Religious Formation Committee – Report for Parish Council September 2009

Sacramental Formation

Confirmation – 140 Confirmation Candidates. 65 are from the Spanish-speaking community. Bishop will do a second date: Nov. 23, 2009 at 7pm in Spanish. Nov. 21st will be in English.

1st Reconciliation – 1st grade and any 2nd graders who still need it. Will be Feb. 20, 2010

1st Communion 2010 – Will be: Saturday 4pm - May 1 and May 8 – Family's choice.

SFAT (Sacramental Formation Advisory Team) is seeking representatives from Regular Formation and the Hispanic Community. They have asked Brian and Catherine Carlson and Ana Maria Torres. Further details of all sacramental formation activities and schedules can be found on the parish website. Click Religious Formation and then click the name of the sacrament.

Adult Formation

Bible Study - Act of the Apostles with Janet Piechowski has approximately 10 participants.

Why Catholic will start the week of Oct. 4. It will cover the second half of book 2. Sign up weekends will be Sept. 12-13 and 19-20. Books are available to purchase for \$10.

CRHP The next renewal weekends will be 2010 – men's Jan 30-31, women's Feb. 13-14. Parish breakfast with the Bishop hosted by CRHP at MQ will be December 5th after the 8:15am Mass.

RCIA

There are 2 Inquirers, 11 Candidates (baptized) and 17 Catechumens (unbaptized) – including children participating.

RCIA for Children began Aug. 9. There are 31 children. 21 should receive the sacraments on Dec. 12. The other 10 will have baptism at the Easter Vigil April 3, 2010.

Whole Community Assembly

Always the 3rd Sunday of the Month and in the church Sanctuary. Donuts and coffee, along with fellowship and large-group formation for all age groups (“Whole Community”). The WCA schedule has been forecasted out into the future for better promotion. Sept. will be a Tour of the Church with Deacon Bill Rood. Oct. will be Deacon Bill Rood presenting to the Confirmation Parents in which the whole community can join in. November will be Karen Rood presenting to the Confirmation Parents in which the whole community can join in. December will have a Nativity topic and the presenter has yet to be determined.

Additional Comments

The Hispanic community keeps growing! (Consistently standing-room only at the 1pm Spanish Mass). They are having a hard time understanding RCIA, RCIA for children and preparation for the sacraments. Cara, Norma Flores and Fr. Eulices are working with a few members of the Hispanic community to better communicate. Cara will attend the Hispanic Ministry meeting on Sept. 23. The Hispanic community should be invited to ALL activities and ministries at MQ, unless language is a barrier. Both the English speaking and Spanish speaking communities at MQ need to reach out to each other. Recently the Hispanic community was asked to participate in the Fall Festival. They are THRILLED and truly touched to be included. It makes a statement that it's their Festival too! We request all ministry leaders think about how they can reach out to our Spanish-speaking brothers and sisters.

Pre-School - Kindergarten

No Report .

1st - 5th Grade Formation

Three individuals have volunteered as catechists and are scheduled to be Virtus trained in September. Karen has scheduled a separate training meeting with them for Sept. 27th.

1st - 4th grade classes have 21 - 25 students each. The 1st and 3rd grade classes are being divided as will 2nd and 4th grades if additional adults will volunteer to help with these classes.

Children's Advisory Team is reviewing the policy for student drop off and pick up to accommodate special needs children. If any changes to the policy are recommended they will be submitted to the PPC for approval.

Youth

No Report.

DRF/E

Due to the increase in enrollment (50+ families) at MQHR School for the new school year additional VIRTUS classes are to be scheduled. This will drop Catechist Certification class scheduling on the priority list.

The diocese has completed the curriculum for the Safe Environment Program and it has been introduced into the Sunday Formation classes. Each year three new topics will be introduced to the children. Parents must be notified in advance of each session so as to have the opportunity to decline their child's participation. We have also been asked to add curriculum for Stewardship and Evangelization. The requisite addendums to the current lesson plans challenge the ability of the current weekly syllabus to maintain its prerequisite and essential focus on catechesis. Safe Environment, Stewardship and Evangelization flow from our foundation of Scripture and Catechism and we have only one hour and fifteen minutes once a week with the children to fulfill our mission. Additionally, first, second and sixth grade Formation classes are also sacramental preparation years. We are very challenged right now to meet our own goals.

Formation Chair's Comments

Mary Queen is truly blessed to have talented and dedicated individuals at the helm of our parish Religious Formation and Education programs. These people are focused and passionate toward the goals of their ministries. The past two years have been unique in that God has blessed our parish with an abundance of new families eagerly seeking to enrich their faith journey and deepen their awareness of our Catholic Christian doctrinal heritage by participating in the Formation and Education programs available at Mary Queen. Karen, Cara Michelle and David are particularly to be commended for their efforts to maintain the integrity of our programs through a difficult summer. Laura's acceptance of the DRE/F position is a Godsend. Our people welcome everyone and embrace the opportunity to follow God's calling in their ministries. Yet the additional demands on our programs and personnel have been significant - including occasional and reoccurring language barriers. Unfortunately there has not been a proportionate increase in the number of volunteers necessary to fully engage these programs to their full potential. For example since Virtus classes have been implemented on Mary Queen's campus only 35% of participants have been Mary Queen parishioners. Yet Catechist Certification classes have been postponed in order to facilitate the need for parish wide Virtus training. Some of the children's Formation classes are unable to achieve a desired student/teacher ratio due to lack of volunteers. The Formation Committee itself has been unable to meet as a group for months because staff is doing the work of Team Captains and sub-committee chairs which result in conflicts with their time. Indeed the lack of time to identify and implement systematic processes that can produce the required and reoccurring need for people willing to help poses a Catch 22 in the immediate future for several of our parish Formation programs.

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Community Life

1. **The Parish Picnic was held on August 30, 2009. It was a success. Over 250 people attended.**
2. Donuts and coffee were served after the 8:15 & 11:00 AM Masses on Whole Community Assembly Sunday, September 20, 2009. Deacon Bill Rood also did a tour of the church Treasure Hunt questionnaire on this day. Approximately 51 parishioners attended the Treasure Hunt tour.
3. FESTIVAL NEWS: New items this year include:
 - a. Sales of an official Festival tee shirt . These will be sold to whoever wants one, but the MQ students will be allowed to wear them as part of their PE uniforms this year.
 - b. Cornhole Tournament – Sign up sheets are in the church gathering area.
 - c. Tailgating Area – This includes a wide screen T.V. to watch the KY game.
 - d. Authentic Mexican Food – brought to us by the Hispanic Ministry.
Youth Area (Dining Tent) – games each night for the kids that like to Hang out around the dumpsters.
 - e. Silly String World.
 - f. Vendor Policy – we will not have any vendor booths or areas this year.
 - g. An Early Bird Raffle ticket drawing was held after the 11:00 AM Mass on September 20, 2009. The winner was Brian Young, a MQHR Parish member.
 - h. We are still in need of volunteers for the festival. You can sign up on line at www.mqfestival.org or pick up a volunteer sign up sheet in the gathering area of the church.
4. ADULT and FAMILY MINISTRY:
 - a. On September 4-7, the A&FM had their 5th camping trip of the year. They went to Lago Linda in Lee County, KY. All had a great time in spite of some rain and many bug bites.
 - b. The Theology on Tap team reconvenes this month to start planning For the Winter 2010 series.
 - c. The Hobby group is having an overnight stay Sept. 25-27 at the Big Brothers, Big Sisters Camp in Jessamine County. There are 12 or so participants.
 - d. The Catholic Action Center dinner is September 27, 2009. Over 20 individuals are participating.
 - e. The picnic/potluck for September 20, 2009 was cancelled due to low RSVP's and a rainy forecast.

Respectively Submitted: Cora R. Mudd

MQHR PPC Meeting 9/22/09 Business Mgr's Report

- Offertory for fiscal year 09/10 thru 11 weeks is \$307,552 or \$27,959 avg. Budget average is \$35,129. We are under budget by \$78,872.
- Mary Queen of the Holy Rosary has received a bequest in the amount of \$69,306.18 which has been a tremendous help in cash flow with the lower offertory receipts. Have we, as parish leaders, considered our church as a part of our will.
- The Finance Council has met twice since the last PPC meeting 8/26/09 and 9/16/09. The major discussion items were the following:
 1. Council membership and terms of service were discussed. The following are voting members: Scott Vogt – chair, Michael Steinmetz – co chair; Rick Stephan – recorder; Jon Terhune, Jeri Isbell, Trent Murphy, Tony Pescatore, Scott King, Gary Morin. Associate Members are Dan Bork, Ron Wedding, Ben Edelen, Jason Ivy and Julian Gorham. David Wheatley is School Finance liaison and Steve McCauley is PPC liaison.
 2. School Finance – School Finance met on Sept 10th. The enrollment is as follows: K-8 = 402 vs budget of 404; PK = 33 vs budget of 36; 3 yr old = 10 FT 5 PT (15) vs budget of 12 FT. The first financial outlook for 09/10 for known and measurable changes reflects a projected loss of \$54,000. We are adding some PTO programs and monitoring all expenses, including proactive measures to cut electrical usage. There have been 5 new smart boards added to the school for this school year. Thanks to the donors and the parishioners who installed them to save nearly \$2,500.
 2. August Financials were discussed. We paid the \$349,365 assessment and secured a \$302,000 loan on our line of credit, \$147,169.45 = school, \$154,830.55 = church.
 3. The bank qualified tax exempt loan will be executed with PNC / National City Bank as soon as possible. Our current bond with 5th 3rd bank will be redeemed. Our rate is expected to be approximately 3.75% (fixed rate) for 5 years with an additional 5 year proposal including minimal risk involving a bank swap rate adjustment.
 4. The Diocesan Guidance in Giving Campaign will affect Mary Queen of the Holy Rosary in January 2010. A subcommittee has been created to study the options and make a recommendation at the next meeting.
 5. A Financial Review / Internal Control documents for the Church and School will be submitted to the Diocese by 9/30.
- Festival – buy raffle tickets, volunteer/money runners needed, support support support.
- Annual Appeal=\$107,038 pledges from 417 pledgers; our goal is \$109,489; short 2,451.
- The Centric Report is in draft form and will be mailed to all families as soon as possible. This report will include our progress & accomplishments, metrics, fiscal year financial results and our future plans. Along with the report, there will be a pledge status letter on Offertory and a pledge status letter on the Development fund.
- Development pledge status: Current MQ school families pledged \$439,807 and (pledges to date \$241,195) paid \$141,262 or short \$99,933. Other than school families pledged \$674,698 (pledges to date \$378,641) paid \$273,199 short \$105,442.

- Offertory pledge status to date: Current MQ school families pledged \$244,935, paid \$173,663, short \$71,272. Other than school families pledged \$542,383, paid \$273,199 short \$105,442.

**MARY QUEEN OF THE HOLY ROSARY SCHOOL
SCHOOL BOARD MINUTES – SEPTEMBER 14, 2009**

<u>Members</u>	<u>Board Appointment / Board Term Ends</u>	<u>Email Address</u>	<u>Present</u>	<u>Absent (approved or not approved)</u>
Fr. Bob Nieberding	(Administrator Pro Tem) / *	bnieberding@cdlex.org	X	
Becky Brown	(Administrator) /	bbrown@mq.cdlex.org	X	
Christel Broady	(Parish Advisor) / 5-31-10	christel_broady@georgetowncollege.edu	X	
Robin Gal (President)	(School Parent) / 5-31-10	rgal@insightbb.com	X	
Patrick Heintz	(Parish Advisor) / 5-31-11	pheintz@lexingtoncatholic.com	X	
Lisa James	(Public Relations Advisor) / *	Lisa.James@roberthalf.com		X (a)
Shannon Johnson	(Legal Advisor) / *	sjohnson@oj-law.com		X (a)
Laura Prewitt (Secretary)	(School Parent) / 5-31-12	lsp1969@aol.com	X	
Virginia Valentino	(School Parent) / 5-31-11	virginiavalentino@alltel.net		X(a)
David Wheatley	(Financial Advisor) / *			X(a)
Dan Yeager (Vice President)	(Parish Advisor) / 5-31-12	dan.yeager@cpsrx.net	X	
<u>Representatives</u>				
Linda Allgeier	(Staff Representative)		X	
Linda Bishop	(Staff Representative)		X	
Laurie Kelly	(Staff Representative)			X (a)
Shelia Devine	(Athletic Committee)			X
Julia Denny	(Parish Council)		X	
Mickey Wells	(PTO)		X	

GUESTS:

COMMENCEMENT OF MEETING

The meeting was called to order at 5:00pm by Robin Gal. Fr. Nieberding led a group opening prayer.

ROUTINE BUSINESS

1. Approval of Minutes from last Board Meeting

Secretary

Minutes from the August 10th meeting were reviewed and approved.

2. Acceptance of Agenda

President

The agenda was accepted.

ADMINISTRATOR'S REPORT

1. Enrollment Report

B. Brown

Currently the same as last month with a total of 450 students

2. Important Dates Set:

***Smart Board Training** - for MQ staff, September 15.

***Lexington Mounted Police** – will be at MQ on September 15 for demonstrations

***High School Visit** - For 8th graders is set for September 29th.

***Parent Teacher Conference** -will be held on Oct. 1. There will be no conferences on the 7th as this is the Parish Feast Day.

***Diocesan Teacher Inservice** – October 2.

***OCEA** – Ohio Catholic Education Association – Oct. 8 & 9 for all MQ staff.

***School Play** – set for March 5 and 6th to be held at Lexington Catholic

2. Curriculum Updates

B. Brown

Academically Enhanced Students (ACES)

Only 4th-8th grade students are available for the pull-out component of this program. The current emphasis is on reading and math will be added closer to mid-year. All grade levels receive curriculum support.

RECURRING BUSINESS

1. Finance

D. Wheatley

The final reading of Delinquent Tuition Policy was read and approved by consensus. There was a clarification on the policy title to include “fees” to the wording, as this policy is applicable to all tuition and school fees. This policy will now be posted on line and added to the MQHR handbook.

TUITION AND FEES

Issues regarding tuition and fees should be addressed to the school Registrar or Principal.

TUITION AND FEES PAYMENT POLICY

MQHR School tuition and fees payment is due on the first day of each month, beginning in June through May.

- *A late fee of \$20/month will be assessed to all accounts on which payment has not been received by the 10th of each month*
- *Access to Edline accounts will be declined and report cards will be held for overdue tuition payments.*
- *A letter from the school will be sent after the 10th of each month to notify parents that a late fee has been added to their past due account.*
- *If payment (tuition due and late fee) has not been received by the 20th of the month, a second letter will be sent informing the parents that their account is past due and reminding them of their obligation to pay tuition in accordance with the school’s tuition policy.*
- *Parents with accounts past due for forty (40) days will be contacted for the purpose of scheduling a conference with the Principal and/or Pastor to resolve the issue of the late payment.*
- *Any account that is past due 60 days must be brought current (zero past due balance which includes late fees) or the family may be withdrawn from MQHR.*

The Pastor and the Principal reserve the right to remove the child/children from the school enrollment.

- *Once a student has been removed from the school’s enrollment, a new application must be submitted before the student can be re-admitted and the past due account must be current.*

TUITION ASSISTANCE PROGRAM

Mary Queen School has a Tuition Assistance Program (F.A.I.R.) created to provide assistance to Mary Queen of the Holy Rosary Parish stewardship families who need financial help in order to send their children to Mary Queen School in grades K-8. The total amount of assistance available each year is determined in the budget process for the previous year. Information regarding the Tuition Assistance program will be distributed to registered families on or before February 1 of each year. Final decisions on financial assistance will be determined before the first tuition payment is due in June. Interested persons may obtain more information about this program at any time from the Registrar.

2. Marketing

B. Brown

a) There was a discussion on updating the website and keeping the site updated on a regular basis. We need to designate an individual to keep information updated and develop some procedures about when / how information should be added.

3. Old Business (updated information provided – no action required)

a) Diocesan Training/Marketing for Local School Boards

R. Gal

Training event will take place on October 24, 2009. Expected attendees will include: B. Brown, R. Gal, and L James.

NEW BUSINESS

1. Edline

B. Brown

We need to encourage parents and children to access Edline. Teachers are required to post to Edline weekly. There have been some technical problems (school server, computer malfunctions), which has prohibited some teachers from promptly reporting grades, etc.

2. Fall Festival

R. Gal

Volunteers still needed. It was suggested that the Festival Committee consider having sign up sheets available after this week's masses to encourage volunteers.

Festival staff would like to limit "silly string" clean up this year by offering a game in which participants will receive a token for a can of silly string and must use it in the pre assembled maze. Also, no silly string will be allowed on the grounds other than that which is given via a token. The Board supported this suggestion.

FUTURE BUSINESS

1. Next Meeting

October 12, 2009

2. Topics for Next Agenda

- Curriculum Mapper
- Edline Update
- Website Update

CONCLUSION OF MEETING

After a closing prayer, the meeting adjourned at 6:30 pm.

ADDENDUM TO SCHOOL BOARD AGENDA

STANDING COMMITTEE REPORTS

Available reports from Standing Committees were submitted prior to the meeting from the committee representatives.

Pastoral Council

Submitted by: Julia Denny (Representative)

It was brought to the school board's attention that the Pastoral Council would like to have a school board representative at their monthly meetings. At this time, Dan Yeager and Laura Prewitt have offered to attend the next two meetings.

Parent Teacher Organization (PTO)

Submitted by: Mickey Wells (President)

The PTO Board met on Wednesday September 2nd.

- The H1N1 virus was discussed to see what, if anything, the PTO can do to help educate the school community. PTO has provided posters to be displayed around school to 'Cover Your Cough'.
- As our fundraiser, we voted and approved to go forward with 'Scrip'. This is a year round fundraiser that gives a percentage back for a large variety of vendor gift cards. We are hoping to have this up and running by late October or early November in hopes to get Christmas sales.
- We are looking to continue with sponsored social events to include Champs, Legacy and the Valentine Dance to name a few. Once a final number has been given, PTO will give its final approval to sponsor Junior Achievement.
- Finally, we will be introducing 'Spirit Wear' in the upcoming months.

Athletic Committee**Submitted by: Sheila Devine (Chair)**

Athletic committee will begin basketball and cheerleading signups in October.

OTHER COMMITTEE REPORTS**Fall Festival Committee****Submitted by: Leslie Hinkle (Chair)**

Volunteer website is finally up and running at www.mqfestival.org .

Request input from on "Silly String World" idea. With the silly string totally out of control and us having a broken arm last year from a student silly string war, we had the idea of putting together a maze of sorts where the silly string could be used. We would then not allow silly string anywhere else during the festival. At the Silly String Wheel, when a kid wins they are given a token (or something similar) to take to Silly String World, then will receive their can and be allowed in the maze. When the can is empty, then exit and throw away the can.