

MQHR Worship Committee Meeting Summary

9/9/08

Present: Michelle Lancaster, Connie Kotzbauer, Joe Stephenson, John Mitchell, Jeanne Singh, Sue Knies, Sue McMillan, Karen Snider, Kristy Tucker, Dcn. Bill Rood, Fr. Joe Muench.

New Business

Lector Workbooks

Kristy made a motion to approve the funding for purchase of 35 lector books costing around \$362. It was unanimously approved. Kristy will contact Shaela.

Faithful Citizenship

Connie Kotzbauer spoke to the Worship Committee about Faithful Citizenship. She is looking for involvement in the United States Conference of Catholic Bishop's (UCCB) novena as the parish already has Why Catholic & Stewardship prayers. Fr. Joe suggested saying the prayer before Mass.

- Connie suggested that the parish offer a voter registration drive. September 21st & 28th there will be voter registration after all the Masses.
- UCCB statement will be a bulletin insert: once before voter registration weekend, the other on November 2nd. Connie will seek staffing help from the Social Justice Committee.
- Those weekends and October 26th, November 2nd, Instead of a closing song, the parish will recite the novena. Instrumental music for closing.
- Connie brought up the idea of opportunity for formation in Faithful Citizenship. Father wants that to happen after Why Catholic.

Ministry Reports

Children's Liturgy

See report. A decision was made on the bathroom supervision issue mentioned in the ministry report:

Have a bathroom break in the middle of class. Keep one adult in the classroom, one in the bathroom (with the entrance door open), and one in the hallway. Fr. Joe recommended that the Children's Liturgy leaders recruit more parents to help. Michelle referenced her report that detailed the upcoming letter going out to parents.

In regards to getting more help in the interim, it was suggested that Children's liturgy leaders consider having a sign-in sheet for parents who can help at the particular Mass. Sue K. suggested making an announcement prior to Mass asking for Virtus-trained adults to help out at Children's Liturgy.

Extraordinary Ministers of Holy Communion

Bill has EM teams formulated. He wants to know about posting the team list on the bulletin board (with phone & email). Also, the captain would have a list of all those assigned for every Mass.

Fr. Joe suggested reserving a drawer in the sacristy for EM captains. The committee agreed with Bill to have the schedule with names (but no numbers) listed.

Altar Servers

See report.

Music

See report. Karen highlighted the Christmas choir potluck.

Hospitality

See report.

Recognition breakfast on the 21st. KofC will serve the meal. Leslie Hinkle will help with the event. Sue requested the number of ministers and ask for about 30%. Although the breakfast conflicts with the blood drive, Sue wants to use the cafeteria.

Each ministry is asked to have a representative speak about what that ministry means to them. Email Sue with the name 3-5 minutes.

RCIA/CCD

On 9/28, 4 candidates will be brought into the Full Communion of the Church at 8:15am Mass. The lector will not read the petitions; instead an RCIA person will do so. Cara has to confirm that the 4 candidates can attend the Mass. Fr. Joe will switch the Mass schedule so he can be the main celebrant for that Mass.

Sacrament of Confirmation: will be conferred on Saturday, Nov. 22nd @ 4pm Mass. A practice will be held on Sunday, Nov. 16th @9:30 am in the Church. 2 lectors from formation staff already; Cara will arrange. Currently 98 candidates, 16 families that are Spanish speaking only.

Art/Environment/Altar Society

Sue suggested putting server albs in working sacristy.

Lectors

See report.

Pastor's Report

On **Sunday, Oct 5th**, 40 hours of Adoration STARTS @6:30pm.

Continues through the night & stops at 8:00am for Reposition & Mass on **Monday, October 6th**.

After morning Mass, adoration continues until just before 6:30pm Mass; Resumes afterwards into the night.

On **Tuesday October 7th (feast of Our Lady of the Rosary)**, the Blessed Sacrament will be reposed for morning Mass. Adoration continues until about 6:15, culminating with Benediction and a closing Mass & at 6:30pm. The Community Life group will host a reception on Tuesday after Mass. Father also would like the Knights of Columbus (who celebrate their one-year anniversary on Oct. 7th) to participate in closing Mass.

Saturday, November 1st: Feast of All Saints. NOT a Holy Day of Obligation but the Saturday Masses will celebrate the feast, INCLUDING 4:00pm Mass. There is NO Vigil Mass for All Saints on October 31st b/c its not a holy day.

Sunday, Novevember 2nd: Feast of All Souls. Usual Mass schedule. Crosses in memory of the departed will placed on a table in the front of the Sanctuary.

Tuesday, November 4th: Election Day; usual Tuesday Mass schedule.
Fr. Joe wants to get royal purple vestments for Advent.

The meeting concluded at 8:05pm. Yes, really. ☺

The next meeting will take place on Tuesday, October 14th at John Mitchell's house. Spouses will be invited to this short meeting/social. Stay tuned for details.

September 2008 Ministry Reports

Ministry: Devotions

Team Leader: Jeanne Singh

Highlights:

- ❑ Prepared a Devotions Group Information questionnaire.
- ❑ There are about 10 Groups listed on the website under the Devotions Ministry and I am in the process of contacting/confirming the Group Leaders listed, identifying Groups which are active/inactive. For Groups which do not have a Group Leader listed, I am looking for leads through the parish office or thorough the other leaders.
- ❑ So far, I have made initial e-mail/phone contact with several of the Group Leaders and have provided them the forms. I have received 3 of 5 responses at this point in time
 - Family Holy Hour: Mary Graehler mentioned that it will be great to have updated photos for website and they would like a photographer to help. In order to increase attendance of the students, that it will be helpful if announcements were made at weekend Masses
 - Eucharistic adoration: Laura Hack the leader mentioned having 41 committed participants; but would like to encourage more participation and commitment
 - Padre Pio Prayer group is not listed but has been on going for about 30 years; no new participants since most of the participants are in their 80's – 90's

- Rosary: Apparently was initiated by the founding parish priests and has continued over the years and does not have an official leader, but LMattone has been acting as the leader
- Miraculous Medal Novena Group began years ago but the leader moved away. Fortunately, through the members, the devotions have continued. One of the members (Ruth Dixon) recently purchased the novena booklets in order to replenish the stock. This group does not have an official Group Leader but LMattone takes the lead every week.
- Chaplet of Divine Mercy is also lead by LMattone
- Men's prayer group: I need to locate the correct person Dan Burch is not in this group.
- Sacred heart of Jesus Prayer group: Awaiting Response
- The completed forms will be sent to John Mitchell.

Upcoming Plans:

- Continued effort to make contact with the other Group Leaders; identify active/inactive groups and review completed forms

Issues/Concerns:

- Discuss whether or not a Group Leader is needed when the Devotions are running smoothly?

Altar Servers

Joe Stephenson

Since last meeting John and I have trained 18 3rd/4th graders for serving at the 8:15 Mass on Fridays. We still have about 12 to 16 more to train the next two Wednesdays.

Have to find time to train 20 to 30 5-6 graders for Mrs. Brokamp. These students will be able to serve at the Saturday and Sunday Masses.

Looking for a time that we can get all the present servers to attend a meeting so we can have some consistencies in our servers. I hope this can happen the last week in September or the first week in October, (a pizza party maybe???) Then, I pray, we will have enough servers for Lent and the Christmas holidays

Lectors

Mark & Kristy Tucker

Highlights:

- We trained 4 new lectors in August, including Sergio, the lector coordinator for the Spanish Masses. He will take care of future Spanish lector trainings & coordinating the schedule.
- Norma Flores did us a huge favor and translated the Lector guidelines into Spanish. Yea!

Upcoming Plans:

- We hope to plan one final training session to accommodate our remaining Tx3 respondents and individual requests.

Issues/Concerns:

- The Church will enter a new cycle of readings starting with the First Sunday of Advent on Sunday, November 30th. The 2009 Workbook for Lectors and Gospel Readers is a valuable tool for lectors preparing the Mass readings. The book has every Sunday and solemnity reading for the liturgical year, offers commentary, and includes a pronunciation guide for readings with strange words.
 - We want to order 35 and reserve 3 copies for the church (2 in the library and 1 to remain in the Sacristy). The rest will go to the lectors who have requested them.
 - This is lector ministry's only cost of the year.
 - Final cost: \$362-\$402.50

Art/Environment

Altar Society

Sue McMillen

The Art and Environment committee met with 6 people attending out of the 22 that signed up. We are in the process of organizing groups to clean the chapel once a month. Also, some of the men that signed up will be doing the garden maintenance. We are also getting ready for new Advent and Christmas banners. Many suggestions were given at the meeting regarding the banners. We also are in the process of working on the white vestments.

I'm not sure which is which Art and Environment or Altar Society so I have combined them both.

Hospitality

Sue Knies

Highlights:

- Hosted 2 additional Greeter & Usher Training Sessions on 24-Aug
- Current #'s
 - 38 Greeters (individuals / families): 22 active + 16 new
 - 19 Ushers
- September Greeter Schedule completed
- Liturgical Ministries Recognition – Sep 21st
 - Secured KofC to help
 - Talked with Leslie Hinkle

Upcoming Plans:

- Chair 2nd Ministry Scheduling Process Meeting
- Prepare Greeter Schedule (Oct-Dec)
- Work on Usher Items (from last meeting)
- Host Liturgical Ministries Recognition – Sep 21st

Issues / Concerns / Requests:

- Involving the Youth
- 'Staffing' the 1:00 Hispanic Mass
- Facility conflict for Sep 21st event (blood drive in gymnasium)

Children's Liturgy of the Word

Jeannette Garner, Michelle Lankster, Suzy Wells

Highlights since last report:

- Continuing to serve large numbers of children, we had over 50 this past Sunday.
- 4 new teachers and assistants have started.

Upcoming Plans:

- Michelle Lankster is organizing our paper work, including security checks, information about blood borne pathogens, and Virtus training, and will put together a phone list of all volunteers
- We are working on the schedule through October. We may need to skip October 5th, due to the large time commitments our teachers will be giving at the Fall Festival.
- Suzy Wells will be typing up a letter for the kids to take back to their parents. This letter will remind parents that we could always use volunteers, but the volunteers must be Virtus trained. The letter will also remind the parents that once their children have received First Eucharist they should no longer be attending Children's Liturgy.
- We hope to have a teacher's meeting within the next couple of months.

Issues/Concerns

We could use some clarification on the bathroom policy. If we require 2 adults with the kids at all time, then we would need 4 adults each week. (2 in the classroom and 2 in the bathroom) Even with new teachers, it is not feasible for us to have 4 teachers every week. How many teachers should we have present, and at what point do we cancel due to lack of help?