

Diocesan School Council
Meeting Minutes
Monday, May 23, 2011

Present: Julia Taylor, John Morgan, Shannon Johnson, Sr. Lenore Thomas, Kurt Sosa, Kathleen Quigley, Cathy Cybriwsky and Suzanne Drummond
Absent: Mary DeLetter and Fr. Noel Zamora
Exofficio: Tim Weaver
Recording Secretary: Linda Ulanday
Guest: None

I. Welcome, Opening Prayer and Remarks

At 12:37 p.m. Tim Weaver opened the meeting and led us in prayer.

II. Approval of March 28, 2011 Meeting Minutes

Correction needed to the spelling of the name Tim Ashbridge to Asbridge in several places of the minutes. With correction, Julia Taylor moved to approve the March 28, 2011 minutes. Kathleen Quigley seconded the motion. The Council unanimously approved the minutes.

III. Approval of the May 23, 2011 Agenda

The Council approved the agenda by consensus.

IV. Superintendent's Report

Tim Weaver distributed the statistics from the Lexington Catholic High School graduation program. There are 197 graduating seniors with 97% of them college bound, 82% admitted to college of first choice, seven Governor's Scholars, four National Merit Commended Scholars; with 5,124 community service hours and \$10,150,000 scholarship monies earned.

a. Personnel

Tim Weaver reported on the status of the principal leadership changes at our schools for school year 2011-2012.

- St. Francis of Assisi School, position most likely filled.
- St. Mary School, two candidates, one in the area and one from Florida.
- Sts. Peter and Paul Regional School, interviews this week, close to decision.

b. Financials

Tim Weaver reported on the financial status of our schools as of April 30, 2011 for the school year 2011-2012.

- Good Shepherd, Holy Family, Seton Catholic, St. Camillus, St. Francis of Assisi, St. Mark, St. Mary and Sts Peter and Paul Regional have had budget reviews. Adjustments, including staff changes, have been made in order to produce a balanced budget at each school.
- St. Agatha Academy's current budget has a deficit. Tim Weaver will schedule a meeting with school Principal John Pica for the first week of June 2011 to address the issue.
- Lexington Catholic review will be scheduled during June 2011.
- Mary Queen of the Holy Rosary and Christ the King schools reviews are still to be scheduled.
- Soon, Tim Weaver and Tim Asbridge will perform a complete audit of the Sts. Peter and Paul Regional School building project.

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c. Textbook Saga

Tim Weaver reported in April 2011 he rented a warehouse in Lexington to house the 660 cases of books on 22 pallets donated to us by the Christian Appalachian Project. A manifest or catalog is not included with the textbooks. Unfortunately due to delivery issues, the Lexington warehouse was not a suitable choice. However an alternate location was found in Winchester KY. As of today, May 23, we are still waiting on the delivery of the books. Upon delivery, the principals will have the opportunity to review and choose their books. Any leftover books will be donated to the Home School organizations within the diocese.

V. New Business for 2011-2012

Tim Weaver reported on the discussion at the Secretariat meeting with Bishop Gainer concerning the development of the diocesan standardization of age, recordkeeping, and school classroom sacramental preparation for First Communion and Confirmation. Due to the logistics within the diocese, the response was not favorable. Upon hearing this, the Diocesan School Council want to ask Bishop Gainer if he would be in favor of implementing these standards for the parishes of the Fayette Deanery. Tim will follow up with this request at a future Secretariat meeting with the Bishop.

Julia Taylor, for Mary DeLetter, shared with Tim Weaver concerns regarding the talk amongst the school staff and community about the how decision to make a principal leadership change at Sts. Peter and Paul School was handled. Tim explained to the council the reasons for his actions and his knowledge of the talk amongst the staff and community.

Julie Taylor asked about the implementation of the RenWeb software package for our schools, especially the Tuition module. Tim Weaver explained that all but one or two schools are participating in the program. This year those participating will concentrate on loading the demographics of students and teachers. The anticipated implementation of the Tuition module is scheduled for the school year 2012-2013.

John Morgan asked the status of the 2011-2012 school enrollments. The following reports were given.

- Good Shepherd School, enrollment tentative until the end of June
- Lexington Catholic High School, lower than at this time last year
- Mary Queen of the Holy Rosary, enrollment tentative until the end of June
- Our Lady of the Mountains, enrollment tentative until the end of June
- Seton Catholic School, better than this time last year
- St. John School, enrollment expectation is low
- Sts. Peter and Paul School, enrollment 522
- Sts. Peter and Paul Early Childhood, waiting list
- All other schools are no know at this time

John Morgan expressed the importance of having the enrollments at our schools set by early June.

John Morgan also asked about the number of students that graduate from the 8th grade with debt at their school. Discussion took place but no answer known at this time.

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Kurt Sosa asked the status of the diocesan wide Science Fair. Tim Weaver reported that a committee has been selected but has yet to meet with the event representative to set the date. Tim however did confirm that the date will be in conjunction with the State Science Fair.

Cathy Cybriwsky reported the postcard produced by the Catholic Schools Office was well received by the principals of our schools. Postcards totaling 11,000 were printed and distributed to the schools at the May 2011 principals' meeting. Schools were responsible for their own distribution. Linda Ulanday reported there are 140; correction 1,400 postcards still available.

VI. Recommendations for New Council Members

Tim Weaver recommended the following changes to the Diocesan Council membership as follows.

- Sally Stevens, principal representative to replace Cathy Cybriwsky
- Elizabeth Greer, member of St. William parish, London to replace Kurt Sosa
- Susan Wallace, member of St. Joseph parish and teacher at St. Agatha Academy, both in Winchester, to fill vacant position

The council approved the recommendations by consensus.

VII. Other Business for Discussion

Sr. Lenore Thomas at Good Shepherd Church in Frankfort reported they have the following items available from the old downtown church. If interested, call the church office at (502) 227-4511.

- Dark wood altar and credenza
- Tabernacle and table
- Life size statues of Jesus, Mary and various saints

Cathy Cybriwsky reported the marketing and budget assistance provided for our schools by the diocese and the Catholic Schools Office has been well received. These services have helped the school administration hold themselves accountable.

Julia Taylor recommended that we continue to meet during the summer. By consensus the members agreed. **The next meeting date and time is Monday, July 25, 2011 from 12 p.m. – 2 p.m., with lunch, at the Catholic Center.** The newly selected council members and our school principals will be invited to the meeting. The following items will be on the agenda.

- Review council goals for 2010-2011
- Review school budgets for 2011-2012 (mailed before hand)
- Discuss council member school visits
- Discuss schools hosting a Diocesan School Council meeting
- Selection of Vice Chair and Secretary for the executive council

VIII. Prayer and Adjournment

The meeting was adjourned at 1:37 p.m. with prayer led by Tim Weaver.