

Diocesan School Council  
Meeting Minutes  
Monday, September 26, 2011

**Present:** Julia Taylor, Suzanne Drummond, Mary DeLetter, Elizabeth Greer, Susan Wallace and Sally Stevens, Fr. Noel Zamora, Kathleen Quigley, Fr. Noel Zamora, Shannon Johnson, and John Morgan  
**Absent:** Sr. Lenore Thomas  
**Exofficio:** Tim Weaver  
**Recording Secretary:** Linda Ulanday, not present at this meeting

**I. Welcome and Opening Prayer**

At 12:42 p.m. Tim Weaver opened the meeting with prayer.

**II. Approval of May 23, 2011 and July 25, 2011 Meeting Minutes**

Mary DeLetter moved to approve the minutes from the May 23 and July 25, 2011 meetings. Suzanne Drummond seconded the motion. The minutes were unanimously approved by the council.

**III. Approval of the September 26, 2011 Agenda**

The agenda was approved by council consensus.

**IV. Selection of Vice Chair and Secretary for 2011-2012**

The Diocesan School Council discussed who would become the Vice-Chair and Secretary for the council year 2011-2012. Mary DeLetter moved to be the Vice-Chair, Suzanne Drummond seconded the motion. The motion was unanimously approved by council. Kathleen Quigley volunteered to remain as Secretary for 2011-2012. It was suggested the council will meet with Bishop Gainer to discuss strategy in selecting council officers.

**V. Superintendent's Report  
Other Business**

John Morgan led a lengthy discussion regarding the Diocesan School Council bylaws and the Local School Council bylaws. In addition, questions were raised by John Morgan on the following subjects.

- Diocesan School System
- Director of Parish and School Finances
- Diversity within our diocesan schools

Mary DeLetter moved that Superintendent Tim Weaver and council chair John Morgan meet with Bishop Gainer to discuss long term school governance strategy for our schools at the local and diocesan-wide level. Julia Taylor seconded the motion. The motion was unanimously approved by the council.

**Old Business**

**a. Golf Money and Tuition Assistance**

Tim Weaver reported there is \$8,300.00 available for distribution from the diocesan Golf Tournament for 2010-2011. Tim Weaver asked the council to approve the distribution of these funds as stated below.

- \$5,000.00 for tuition assistance at Sts. Peter and Paul Regional School
- \$3,300.00 for new school MAP Testing program for our Catholic Schools

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Kathleen Quigley moved to approve the distribution of funds as stated by Tim Weaver above. Shannon Johnson seconded the motion. The motion on the distribution of the 2010-2011 diocesan Golf Tournament funds was unanimously approved by the council.

The council also raised the question: Could Tuition Assistance for Catholic Schools be funded by a loan from the diocese? Mr. Weaver will explore this option at a Secretariat Meeting.

**b. SCRIPS**

Tim Weaver reported there is interest in Saint Joseph Hospital being a part of the SCRIPS program. Julia Taylor has agreed to assess the feasibility of their participation in the SCRIPS program.

**c. Bishop Gainer to meet with Councils**

Tim Weaver reported that Bishop Gainer will meet with all Parish Councils, Finance Councils and School Councils beginning in September 2012. A question was raised: Do all school councils have budget reports and Mr. Weaver reported that most business managers pull a P & L and a monthly balance sheet for each meeting of the school councils?

**New Business**

**Director of Learning Differences**

Tim Weaver introduced to the council Michele Ulrich, Director of Learning Differences, for the Catholic Schools Office. Michele is in the office three days a week, Tuesday through Thursday. She previously worked in the Diocese of Covington. Since coming aboard, she has been visiting our schools, assisting the teachers with their students who have special learning differences. She is also assisting Tim Weaver with administrative duties as required.

**Financials**

The Diocesan School Council asked that Tim Ashbridge, Director of Finance for Parishes and Schools be invited to the November 28, 2011 council meeting. Kathleen Quigley moved to ask Tim Ashbridge to attend the Diocesan School Council meetings on a quarterly basis.

**VI. Goals for 2011-2012 (Strategic Plan)**

Goals were not officially set during the meeting. They will be on the November 28, 2011 agenda.

**VII. Other Business for Discussion**

Our next meeting will be on Monday, November 28, 2011 at St. Mary School, Paris, KY. The exact time, directions to the school and the agenda will be sent at a later date.

The 2012 meeting dates are as stated below. Meetings are on the 4<sup>th</sup> Monday of every other month unless stated otherwise. In April there is a special Dinner with the Bishop.

- January 23, 2012
- March 26, 2012
- Monday, April 30 or Tuesday, May 1, 2012 (Diocesan School Council Dinner)

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- May 21, 2012 (the 4<sup>th</sup> Monday, May 28, 2012 is Memorial Day)

**VIII. Prayer and Adjournment**

At 2:20 p.m. the meeting was adjourned by consensus, with prayer led by Tim Weaver.